



## Call for Reviewers for Epilepsy Foundation Seizure Training for School Nurses Caring for Student (On Demand)

AANN, as a partnered organization with the Epilepsy Foundation, has been invited to participate in a review of the [Seizure Training for School Nurses Caring for Student \(On Demand\)](#) program and provide feedback to the Epilepsy Foundation to be considered for revision of the program. AANN is looking for volunteers to serve on a Task Force to review the program and provide recommendations on behalf of AANN. We are looking for a Project Lead to oversee the project and coordinate with the other subject matter experts on the Task Force. The call is open to any nurse with expertise in the focus area. Task Force members do not have to be members of AANN.

### Purpose of Content Analysis

- Evaluate the current relevance, accuracy, and comprehensiveness of the course material.
- Identify areas where the course content can be updated, improved, or made more engaging and interactive.
- Ensure the course aligns with the current best practices, research findings, and guidelines in epilepsy care and management in school settings.

### Responsibilities

1. Project Lead will oversee program in conjunction with AANN and Epilepsy Foundation Staff, ensure timeline is met, collate revision feedback from other Task Force members, provide final report to the Epilepsy Foundation on behalf of AANN
2. All subject matter experts must:
  - a. Review course materials, including supporting documentation
  - b. Review learning objectives
  - c. Evaluate content relevance and accuracy
  - d. Assess resources and supplemental materials
  - e. Identify improvement areas
  - f. Evaluate/review engagement and interactive elements
  - g. Provide a recommendation for each module
  - h. Provide feedback for the Project Lead to create a report of recommendations on behalf of AANN

### Time Expectation

1. Reviewing modules: 3 hours
2. Reviewing learning objectives, resources and supplemental materials: 1-2 hours
3. Task Force calls: 1-3 hours
4. Recommendations report: 1-2 hours (Project Lead will have an additional 1-2 hours for collating, reviewing, and finalizing)

5. Work to begin by May 2024 and complete work by end of August 2024

## Qualifications

Preferred candidates will possess these qualifications:

- Epilepsy subject matter experts
- The ability to write and communicate clearly
- The ability to meet deadlines
- Have experience in the development or implementation of best practices
- Can commit to the time required to successfully complete the project
- Prior writing experience and experience as a peer reviewer (preferred)

## Application

Please submit the following:

- A short statement of interest (1-2 paragraphs) that addresses the reasons you would like to be considered and specifies your areas of interest and expertise. Identify if you would like to be considered for the Project Lead position
- A current condensed curriculum vitae that includes only
  - (1) your current position and title, with your contact information
  - (2) the professional organizations in which you hold membership
  - (3) the number of years you have worked in neuroscience nursing, including specific years of epilepsy experience
  - (4) experience as a reviewer

Applications should be sent to Rita Norte, AANN Education Manager, at [rnorte@aann.org](mailto:rnorte@aann.org) on or before **Monday, April 1, 2024**. Successful applicants will be notified directly by e-mail and a virtual or phone interview may be requested.